

Festival General Rules

Please comply with General Rules as well as specific rules and directives that accompany each section and class in the Syllabus.

MANAGEMENT

- 1) The Festival and its' programs are under the management of the Kiwanis Festival of the Performing Arts -Stratford Board of Directors, hereinafter called the "Board."
- 2) Decisions of the Board in any matters not specified within the rules shall be final and binding.

AMATEUR STATUS

- 3) All classes are for amateurs only.
- 4) Amateurs are persons whose principal means of livelihood is not obtained from performance in the particular discipline in which he or she is competing. A person may be a professional in one discipline but still participate as an amateur in another discipline. For example, a professional actor may perform in a music class.
- 5) Participants who only receive occasional remuneration for musical, theatrical or dance services performed are considered amateur.

REGISTRATION

- 6) All registration forms must be fully completed including an active email address for communication purposes.
- 7) Registration forms without accurate performance times will be considered incomplete.
- 8) Participant registrations are due no later than January 28, 2019.
- 9) All registrations must be accompanied by the specified fee(s).
- 10) Late registrations will only be accepted until January 30 and must be accompanied by a late fee of \$10 per class.
- 11) In duets, trios, and ensemble classes, only one registration form is required for the group. The name, age, email address and city of residence of each group member must be included on the registration.
- 12) Participants may only register competitively once in the same class. i.e. In a duet class, a singer may not perform in two separate duet entries.
- 13) Any class can be entered non-competitively. Please contact the office to register as a non-competitive participant.

- 14) Unfortunately, due to planning and expenses, once entries have been processed, entry fees cannot be refunded.

ELIGIBILITY

- 15) In classes where an age limit is specified, participants must be of the stated age as of December 31, 2018.
- 16) Duets, trios, ensembles and groups are asked to average their ages, then round down to the nearest age class.
- 17) Participants in choirs, orchestras or bands must be *bona fide* members of their organizations.
- 18) Conductors may be professional, and may conduct any number of organizations in the same class, but must not sing with their choir, or play with their band. (Jazz ensembles are the exception to this rule.)
- 19) Participants studying with an adjudicator during the current Festival year (Sept. 1, 2018 to June 30, 2019) will not be eligible to compete in solo classes adjudicated by their teacher.

TEST PIECES AND PERFORMANCE

- 20) Unless otherwise indicated, participants must provide purchased (not photocopied) music or text for adjudicators. If material has been purchased from an online source, a receipt must be presented. If the participant forgets to bring their music or text, they will receive adjudication but no mark or placement. In Pop Voice, or other cases where published music may not exist, we ask participants to provide confirmation that a published version is unavailable (i.e. letter from Long and McQuade). Participants are asked to write out the music or create a chord chart (with applicable lyrics) for the adjudicator.
- 21) Participants deliver their selection to the adjudicator's assistant immediately prior to their class, and retrieve it immediately afterwards.
- 22) Please include measure numbers at the beginning of each line of your score.
- 23) Selections for solo competitive classes must be memorized, unless otherwise stated. Disciplines where memorization is not required include Pop Piano, Percussion, Brass/Woodwinds, String Sonatas, Unaccompanied Strings, and all Non-Competitive classes. If a participant uses music in a solo competitive class, they will be considered non-competitive, receiving adjudication but no mark or placement. The exceptions to this rule are classes 5191, 5192, 5193 and 5194 – Pre-Teen/Teen Piano Junior. Participants in these classes may use their music and still remain competitive, however, these classes do not advance to the Junior Piano Final.
- 24) RCM refers to the Royal Conservatory of Music in Toronto; CC refers to Conservatory Canada in London. If neither Conservatory is referenced, RCM or CC is assumed.
- 25) When RCM and CC are specified, participants must use the appropriate syllabi criteria (i.e. number of movements required).

- 26) Participants must perform at their current level of study or higher, but not lower. Participants may only perform one piece above their level of study. Participants must perform at their current level in Tri-County classes. In leveled recital classes, if three pieces are performed, one of the pieces may be one level higher than the current level of study.
- 27) Unless otherwise stated, selections must be performed in the prescribed key. Transpositions are allowed for Choral, Junior Voice, Pop Voice, Musical Theatre, and School Music classes.
- 28) The time limit for open classes is seven minutes, with the exception of Sonatas and Concertos.
- 29) Repeats in instrumental solos and duets may be played if the piece still fits within the time limit. A *da capo* must be observed; please take the second ending.
- 30) We are a family-friendly Festival, please choose material appropriate for all audiences.
- 31) With the exception of Finals, a piece of music or dramatization cannot be used competitively by a participant in more than one class or in more than one year.

PROGRAM PROCEDURE

- 32) The Festival reserves the right to shift a participant from a class in which he or she is the sole participant to an appropriate class with more participants.
- 33) Participants may not leave the performance space during their class and are required to stay for the entire duration of their class including performances and adjudications of all participants. Participants who do not comply may be ineligible for awards. Rare exceptions may be made by making arrangements in advance with the Festival office.
- 34) Notifications and correspondence will primarily be done via email. It is the participant's responsibility to provide an active email address on the registration form.
- 35) Individual schedules will be available on our registration website and available to participants, parents, and teachers. A scheduling notification is sent to every teacher who has participants entered into the Festival and has provided an active email address. It is the responsibility of the teachers to advise their participants of the times, dates and locations for their classes and inform the Festival immediately if there any conflicts. Once the program has gone to print, scheduling requests and class changes cannot be accommodated.
- 36) While we make every effort to accommodate scheduling requests that are noted on registration forms, we cannot guarantee that all requests will be fulfilled. Priority is given to participants in a variety of disciplines, or those performing in other festivals.
- 37) Participants who elect to perform not with their class may be deemed non-competitive and receive adjudication only, with no mark, placement or chance to advance to finals or receive awards.

- 38) Participants must provide their own accompanist. A list of accompanists is available from the office upon request at info@kiwanisfestivalstratford.com.
- 39) Taped accompaniment is allowed for instrumental jazz solos, recorders and show choirs. Participants are asked to bring their own playback equipment. All other accompaniment must be live.
- 40) Music stands are not available in all locations. Participants requiring music stands should arrange to bring their own.
- 41) A chord may be given on the piano at the commencement of each piece of unaccompanied music.
- 42) No practicing will be allowed, before or after performance classes, on the pianos or in the performance space used in the classes. Rehearsal time for Pipe Organ participants may be arranged.

AWARDS AND PRIZES

- 43) In order to preserve a high standard in all classes, an award winner must achieve the following minimum marks:
 - a. first place 80%
 - b. second and third place 75%.

Unless these marks are obtained, awards may be withheld regardless of the number of participants.

Participants with marks of 90% and higher will receive "First Class Honours with Distinction".

- 44) To advance to the Finals, participants must earn a minimum of 83% in qualifying classes. To be considered for the OMFA Provincial Finals, a minimum mark of 85% must be obtained in at least one class.
- 45) To be considered for the OMFA Provincial Finals or for a major cash prize, participants are strongly advised to enter at least three solo classes in the same discipline.
- 46) Trophies and awards are presented at the discretion of the adjudicator and the Board. Trophies and awards may be transferred from one discipline to another at the discretion of the Board.
- 47) Trophies are the property of the Festival and are lent to winners for 10 months. Trophy winners will receive a plaque to keep, but must return the trophy to the Festival by March 1 the next Festival year.
- 48) Cheques for monetary awards must be cashed within six months of issue. Cheques will not be reissued if misplaced or lost. Unclaimed funds will be returned to the general award fund for future awards.
- 49) Adjudicators' reports are given to all participants at the end of each session.

50) Decisions of the adjudicators are final.

FINALE CONCERT

51) Award winners and select participants may be invited to perform at *Stars of the Festival*. You will be notified by the Festival office if you have been selected to perform.

MISCELLANEOUS

52) Flash photography during the Festival is prohibited. Parents or guardians may record video of their own child's performance for personal use only. Recordings must not disturb the participants or adjudicator.

53) Recording adjudicators, by any method, is prohibited.

54) The Kiwanis Festival of the Performing Arts - Stratford and the Kiwanis Club of Stratford are not responsible for loss of or damage to articles or persons in any of the venues used for the Festival.

RECOMMENDATIONS, COMMENTS, OR COMPLAINTS

55) Please make suggestions or express concerns in writing to the Festival office during the Festival.